






















RECENT CLIENTS AND WORK PERFORMED

Client	Work Performed
	<ul style="list-style-type: none"> • Development of Isolation training video to be made available to all businesses Australia wide (yet to be launched) • Development of Isolation e-learning module to be made available to all businesses Australia wide (yet to be launched) • Development of Isolation Guidelines to be made available to all businesses Australia wide (yet to be launched)
	<ul style="list-style-type: none"> • Development of 200-page safety manual which enabled Exo Construction to be listed on the Victorian Government preferred provider register
	<ul style="list-style-type: none"> • Project management of the rebuild of 4000 sqm waste processing facility after it was destroyed by fire in Shepparton Victoria. This was a two-year project which involved complex engineering design and risk management to suit fire management for waste facilities and involved over 50 stakeholders. • Development of over 160 Work Instructions for waste processing sites in Regional Victoria • Conduct plant and equipment risk assessment for the \$100m Mechanical Biological Treatment (MBT) for the entire facility (4-month project) • Conduct risk assessments on all plant and equipment at the Veolia Port Kembla facility • Development of over 50 Work Instructions (WI's) for plant and equipment, enrol workers in learnTrac and facilitate the training of the WI's • Conduct plant and equipment risk assessment at the Bulla, Dandenong and Echuca transfer stations, develop WI's, enrol over 50 workers and run face to face WI's sessions • Development of Emergency Management Procedures for Waste Division, including protocols for rural sites in conjunction with the CFA • Development and implementation of contractor management system for managing removal of illegal storage of chemicals in collaboration with WorkSafe Victoria

Client	Work Performed
	<ul style="list-style-type: none"> • Site risk assessments and gap analysis for over 10 sites • Project manage the restoration of operations after a building fire at Shepparton site (14-month project) including: <ul style="list-style-type: none"> ○ Designing the new infrastructure with YSP engineers such as fire system, office buildings, car parks and internal waste compartments ○ Managing all regulatory approvals ○ Development of risk mitigation plans for traffic and fire ○ Development of WI's ○ Development of contractor and staff inductions
	<ul style="list-style-type: none"> • Conduct risk assessments on all rescue plant and equipment • Development of over 50 Standard Operating Procedures for risk assessed plant and equipment
	<ul style="list-style-type: none"> • Development of over 140 Safe Operating Procedures for the entire business (Australia and New Zealand) • Set up an instance of conTrac (YSP contractor management system) and roll out over a period of two years – currently hosting and supporting over 12000 contractors across 45 sites in Australia and New Zealand • Development of full legislative matrix and mapping procedures against legislative requirements • Development of over 20 online safety modules and worker engagement program for over 7000 workers • Development of Chain of Responsibility gap analysis to determine current levels of fulfillment against State transport legislation • Development and implementation of contractor management system <p>(8-year project)</p>

Client	Work Performed
	<ul style="list-style-type: none"> • Development of over 20 Safe Operating Procedure for use across the Group • Development and deployment of over 5 online learning modules including; <ul style="list-style-type: none"> ○ COVID-19 and working from home protocols ○ Managing remote teams ○ Mobile plant safety ○ Fall prevention ○ Manual handling ○ Hazard and risk management • Guarding audits across various plants including Botany, NSW • Design and implementation of traffic management for various sites including the Dandenong and Thomastown plants • Undertake risk assessment on safe design for plant and equipment and development of WI's • Development of training videos and online modules in collaboration with SafeWork NSW for an enforceable undertaking including Lock out Tag Out methods
	<ul style="list-style-type: none"> • Conduct a document review to identify any gaps in safety documentation (e.g. policies, procedures etc.) against legislative requirements and recommend solutions • Conduct a Risk Assessment of the plant, equipment and work processes of a site that typifies MTAW Group operations, to: <ul style="list-style-type: none"> ○ Identify physical hazards that are not controlled and recommend solutions ○ Identify the extent to which existing safety processes are being used and recommend solutions • Development of a safety system including development of over 60 safe operating procedures, risk assessment procedures and consultation processes • Development of online inductions • Implementation of learnTrac and conTrac across all sites
	<ul style="list-style-type: none"> • Development of full Safe Operating Procedures for over 100 franchised stores • Development and delivery of safety obligations and safety methods training for all Franchisees

Client	Work Performed
	<ul style="list-style-type: none"> • Development of 45 screen eLearning modules for incident reporting and recording • Development of two scenario-based workplace videos
	<ul style="list-style-type: none"> • Risk assessment on design of new store build • Development of traffic management plan for loading docks
	<ul style="list-style-type: none"> • Development of e-learning modules for their clients such as Motorola
	<ul style="list-style-type: none"> • Development and delivery of Safety Leadership Training for site-based leaders across all sites in Australia to engage and to facilitate the development of site-based action plans
	<ul style="list-style-type: none"> • Develop full Permit to Work training package and deliver face to face training sessions to all facilities across Australia and New Zealand (12-month project)
	<ul style="list-style-type: none"> • Design and development of 8 induction modules for staff and contractors “The Cricket Series” which included formulation of policies and procedures. Series included the following eLearning modules: <ul style="list-style-type: none"> ○ Employee induction ○ Hazard and risk management ○ Health and wellbeing ○ Manager safety induction ○ People practices
	<ul style="list-style-type: none"> • Development of online induction modules including “Destination Zero” along with training video
	<ul style="list-style-type: none"> • Risk assessment of full operations including risk assessment of plant and equipment across all sites • Development of SOP’s for all equipment and corresponding work instructions • Conducted incident investigation for a serious workplace injury (2-year project)

Client	Work Performed
	<ul style="list-style-type: none"> • Risk assessment of full warehouse facility and development of work instruction
	<ul style="list-style-type: none"> • Design and pilot an online learning portal for members • Development of online induction for members and their employees
	<ul style="list-style-type: none"> • Implement learning management and contractor management system • Develop and deploy online induction for contractors and employees • Develop 10 employee eLearning modules <p>(2-year project)</p>
	<ul style="list-style-type: none"> • Develop eLearning modules for members around the use of particular types of hazardous extinguishers
	<ul style="list-style-type: none"> • Development of full legislative gap analysis to determine responsibilities of Tyrepower to their dealers and current levels of fulfillment • Develop of safety manual for use by Dealers
	<ul style="list-style-type: none"> • Conducted risk assessment on equipment to be introduced across 300 service station sites in Australia
	<ul style="list-style-type: none"> • Conducted safety system gap analysis and risk assessment to determine gaps in safety documentation and the levels of site compliance against the documentation • Development and delivery of Control of Work (CoW) training for all large fuel storage facilities across Australia (3-year project)

	<ul style="list-style-type: none"> • Safety risk assessment of store operations and development of controls
	<ul style="list-style-type: none"> • Development of Health and Safety System and Safety tools for use by over 80 Franchisees across Australia • Undertaking risk assessment in all company owned stores • Delivery of Franchisee Induction training
	<ul style="list-style-type: none"> • Health and safety gap analysis against documentation • Site risk assessment • Development and implementation of health and safety system including development of a full safety manual for staff
	<ul style="list-style-type: none"> • Conducted full legislative gap analysis against health and safety documentation and implementation • Development and licensing of online modules • Conducted Root Cause based incident investigation for a serious workplace injury
	<ul style="list-style-type: none"> • Conducted risk assessments across 45 loading docks in major shopping centres across Australia and then designed full sketch drawings, documenting controls to reduce risk <p>NB: This project was presented at the National Safety In Action conference in 2012 to show case a reduction of foot traffic in loading docks by over 70%</p>
	<ul style="list-style-type: none"> • Conducted full gap analysis against safety documentation and developed key safety management procedures
	<ul style="list-style-type: none"> • Conducted full gap analysis against safety documentation and implementation across 6 community banks • Development of e-learning inductions • Set up and installation of a learning management system (learnTrac)
	<ul style="list-style-type: none"> • Conducted audit against AS/NZ 4801
	<ul style="list-style-type: none"> • Conducted Risk Assessment of large new modern 50,000 sqm warehousing facility after it was commissioned for operation

	<ul style="list-style-type: none"> • Site risk assessment and development of risk mitigation plan • Development of Franchisee Safety Manual
	<ul style="list-style-type: none"> • Development of Permit to Work face to face course for Permit Issuers and delivery • Delivery of Work Permit Issuer courses
	<ul style="list-style-type: none"> • Development of OHS handbook • Delivery of legal obligations leadership training for Campsite Managers
	<ul style="list-style-type: none"> • Developed OHS Modules aligned to nationally accredited training (BSBOHS407A Monitor a Safe Workplace) which included the following: <ul style="list-style-type: none"> ○ OHS Legislation ○ Consultation Communication and Planning ○ Training systems ○ Hazard Identification and Risk Control ○ OHS Monitoring, Reporting and Emergency Management
	<ul style="list-style-type: none"> • Analysis of fatigue management procedures for Train Controllers and development of 25-page White Paper with recommendations
	<ul style="list-style-type: none"> • Development of 5 e-learning modules covering safety culture with 3D animations covering stories and scenarios
	<ul style="list-style-type: none"> • Tailor YSP's existing Working from Home course to align with Club Assist policies and procedures and supply as a SCORM package for use on their own LMS
	<ul style="list-style-type: none"> • Incident Investigation



- Safety process legislative gap analysis and implementation plan for 4500 Licenced Post Offices



- Development of Traffic management plan
- Development and delivery of Safety Leadership Training
- Video production featuring safety message from the CEO



- Review and development of safety processes for managing a site building project following plant shut down



- Risk assessment of plant on an entire NSW site to identify potential Serious Injury and Fatality (SIF) hazards defined as any hazards which have the potential to cause death or injury or illness that is life-altering such as:
 - Significant head injuries
 - Spinal cord injuries
 - Paralysis
 - Amputations
 - Broken or fractured bones
 - Permanent or long-term impairment
 - Loss of internal organ, body function, or body part



- Analysis and design of aircraft engineer training and recognition process to ensure records are captured and comply with CASA requirements
- Map and design an electronic system to capture, approve and endorse aircraft engineer qualifications



- Development of tailored Chain of Responsibility (CoR) Audit Template
- Conduct CoR audit across the whole company
- Provision of learnTrac and conTrac



- Risk assessment of warehouse and assembly operations
- Development of full traffic management controls plan for warehouse and assembly operation



- Safety system review including gap analysis against legislative compliance and development of safety road map to close gaps
- Site risk assessment



- Development of Plant and equipment risk assessments
- Development of Work Instructions for all key plant and equipment
- Development of COVID safe plan